

ACME PROP SHOP

REQUIRED CLIENT INFORMATION SHEET

We will require a deposit cheque in the amount of \$3000.00, your CREDIT INFORMATION SHEET and this Client Information Sheet
PLEASE FILL IN ALL FIELDS

PRODUCTION COMPANY _____

PRODUCTION NAME _____

GST NUMBER _____

MAILING ADDRESS _____

PHONE NO _____ FAX NO _____

PRODUCER _____ Contact NO _____

DIRECTOR _____

PROD. MANAGER _____ Cellular No _____

PRODUCTION COORDINATOR _____

***** PLEASE COMPLETE LOWER PORTION W / EMAILS *****

PRODUCTION ACCOUNTANT _____

PHONE NO _____ E-MAIL _____

SET DECORATOR _____ E-MAIL _____

COORDINATOR _____ E-MAIL _____

PROP DEPT _____ E-MAIL _____

ASST DECORATOR _____ E-MAIL _____

BUYER _____ CELLULAR NO _____

E-MAIL _____

ALL INVOICES WILL ONLY BE EMAILED TO THE FOLLOWING:

1) SET DEC E-MAIL _____

2) PROPS E-MAIL _____

3) ACCOUNTING E-MAIL _____

ACME PROP SHOP – 3737 Marine Way – BURNABY, BC V5J 5A7
PHONE 604-435-3700 / E-MAIL info@acmepropshop.com
GST # 88981.1162